

Aide-Mémoire

by Rami Be'er

For any questions regarding all technical requirements, please contact:

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This Rider is part of the contract between the Presenter (referred to as the Presenter) and Kibbutz Contemporary Dance Company (referred to as Artist). The Presenter and/or host are to provide all personnel, facilities, equipment and materials described in this rider.

Technical requirements for 'Aide Memoire'

The following technical requirements represent the ideal conditions under which the company operates. Any modification to these requirements may be negotiated between the technical director of the presenter and the Technical Coordinator of the artist, Kibbutz Contemporary Dance Company (KCDC).

**** Note that the technical team needs to arrive 2 days before the performance and are to be given a full day for set-up and focusing 1 day before the performance.**

The following requirements are to be provided at the presenter's expense:

1. Theater Personnel

The presenter must designate a technical director with decision making authority to be present, responsible to and accessible for consultation with the company at all times during load-in, set-up, rehearsals, performances and strikes.

Please send us theater plans and inventory. These plans must be of a scale of not less than 1:50 and should include:

	A ground plan showing lay-out of stage, backstage, loading dock, audience seating and production booth.
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	An electric plan showing lighting positions, circuit positions and numbers, and permanently hung instruments.
	A profile plan showing stage, audience rake, height of ceiling, FOH electric and grid, masking and normal trim of on-stage electric.
	An inventory of sound and lighting instruments.

The local crew must speak English. Otherwise, the presenter must provide a translator.

2. Stage Size

Opening	Proscenium opening of minimum 14 meters. Additional 2 meters required on each side for backstage area if possible.
Depth	Minimum of 10 meters from the curtain line. Additional 2 meters for cross over behind the back curtain.
Height	Minimum height of 8.5 meters to the lighting grid.

3. Stage Floor

	A sprung-wooden floor is the only acceptable surface. The floor must be free from splinters, smooth, level and even.
	The stage floor must be covered all over with black linoleum, with all seams and edges taped with black masking tape.
	The Presenter must provide an acceptable BLACK linoleum (dance floor). It must be completely stretched and taped with no overlaps, gaps, or air bubbles. The floor must be clean and free of holes, nicks, or blemishes. It must be free of rosin and other sticky substances. It must cover the entire dancing space as well as the offstage areas in view of the audience. Clean mops, booms, towels and other supplies as needed to maintain a clean and safe floor surface must be provided as requested. This floor should be taped with cloth and not vinyl tape. Each panel should be laid across the stage with a slight gap to provide expansion room.
	The entire stage must be swept wall to wall and wet-mopped an hour prior to every rehearsal and performance.

4. Screens

	Black back screen 16 meter Wide X 8.5 meter High (without any folds)
	10 Black legs 3 meter Wide X 8.5 meter High (without any folds)
	3 Borders 16 meter Wide X 2 meters High (without any folds)
	Weights to hold down the black back screen and the black legs

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Draperies

	Black drapes, with very light blue or pale gray cyclorama screen, in accordance with stage plan. If the side walls of the stage are black and clean, we might decide not to close the sides.
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Scenery

	The Scenery is 9 wood panels height of three meters each
	Panels are to be screwed to the stage floor

5. Lighting

The artist does not travel with any lighting equipment, color media or templates. The artist will provide the presenter with a light plot and hanging schedule indicating all lighting and masking locations. The presenter must provide a fully operating lighting system, assembled, hung, circuited, colored and tested as specified in the light plot and other supporting paperwork. Any substitution of equipment or any change in placement of equipment must be approved by the lighting director of the artist. Not included in this list are lighting instruments to be used as a curtain wash for the house curtain. Please add units if there is nothing available in the theater.

	145 digital dimmers of 2.5 kw
	44 Profile 1000 W or Source 4 HPL 36 degrees
	138 PAR 64 1000 W CP60 - very narrow separated not on bars, 220 kV.
	8 FRESNEL 2000 W.
	Two Floor Booms
	Two Booms at a Height of Three Meters.
	Eight Booms at a Height of Two Meters.

Cables

According to lighting plot, this will be sent to you. Wherever practicable, lights should be hung and circuited prior to the day of performance. Our own technicians need to be in the theater as early as possible on the actual day of performance.

	Lighting plan drawing by the Company.
	Hazer Machine D-50 (no smoke machine)

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	Colors as described in the lighting plot
	Computer light board SPARK 4D COMPULITE with SMPTE
	Enough power to run all the light with no problems

	A personnel lift, ladder or similar with wheels, able to reach 32'00" (10m) must be provided for the focus of overhead lighting units.
	All units should include: lamp, C-clamp, color frame and safety cable. Please provide a suitable numbers of spare lamps.
	Cinefoil, gaffers tape, clothes pins and/or binder clips and all other expendables need to be obtained locally.

6. Sound

The Presenter shall provide or acquire the following sound equipment:

	A high quality full range STEREO sound system for the playback of PC. Artist will provide the PD.
	This system is preferably based on Meyers, Turbo-Sound, D&B, HK audio or EAW speakers and subwoofers with appropriate numbers of cabinets and amplification for the hall size.
	Since the program content is dynamic, care should be taken that all speakers are set up in a fashion that provides even coverage of the entire seating area with clear and no distortion sound.
	A high quality, noise-free mixing console a Midas, Yamaha or Soundcraft Digital Mixer is preferred The console must be able to provide a stereo mix for onstage monitors.
	The sound mixing area should be in back of the first seating level or in some other location that allows the house engineer to hear clearly.
	4 onstage high quality monitors that will be able to play clear and loud sound with amplifiers for stereo separation between stage left and right. There must be with separate level and EQ control between the house loudspeakers and the onstage monitors.
	Intercom/Headset communication for all the necessary positions.
	2 on Stage left & right (with 10m of free cable, or WIRELESS)
	1 Light Board
	1 Sound Board
	1 Spare Sound Board

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	1 Production table in the house (For Rehearsals Only)
	One professional Compact Disc player
	1 Dynamic Microphone (Wireless if available)

**** Sound and light operators must be close to one another. ****
**** If not possible it must be connected with 2 XLR`S cables between them. ****

7. Crew & Technical Support

Local Crew (no less than):

For Set-Up:	8 Electricians	For performance:	3 Electricians	For Set-Off:	4 Electricians
	4 Stage Technicians		2 Stage Technicians		4 Stage Technicians
	1 Sound Man		1 Sound Man		

**** These requirements are to provide us with the ability to perform and operate in the maximal way. Changes can be made only after consultation with our technical crew beforehand so that we may adapt our needs to your equipments and limitations.**

8. Dressing Rooms & Wardrobe

Dressing rooms

	One for the Artistic Director and a minimum of 6 for the dancers.
	One room for physiotherapy One room for technical crew
	Sufficient dressing rooms for 18 performers.
	All dressing rooms must be equipped with racks for hanging costumes, sufficient lighting, tables, chairs and mirrors.
	Dressing rooms must be located backstage as near to the stage as possible, and should be conveniently situated near toilet and shower facilities (with hot water) should be heated.
	Production office and theatre space equipped with a telephone and an internet connection.

Wardrobe

The company requires a wardrobe work space with:

	1 Heavy-duty washing machine
	1 Drier
	2 Rolling wardrobe racks
	1 Steam iron and ironing board

9. Rehearsal Studio

	The Presenter will provide a rehearsal studio for the set-up day and for classes, for the sole use of the Company's dancers, measuring a minimum 13 meters by 10 meters. The studio should have a wooden floor covered with linoleum and a small sound system containing a CD player.
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10. Barres

	Portable for dance classes, in the event that there is no available studio in the theater.
	In the event that the class is not in the theatre, studio space must be a minimum of 130 square meters.

11. Heating & Air Conditioner

	The Presenter is responsible for keeping the stage area and the dressing rooms heated at a temperature not lower and not higher than 23 - 26 degrees Celsius for the period rehearsals and performances.
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12. Refreshments & Hospitality

	Both technicians and dancers must have mineral water during all working hours, rehearsals and performance. Artist would very much appreciate it if refreshments can be made available during set-up.
	As the dancers do not eat a proper meal until after the performance, it would be very much appreciated if the theater could supply drinks (tea, coffee, mineral water, fruit juices, milk) and light refreshments (e.g. bread/rolls or crackers, cheese, yogurt, and fresh fruit - not citrus, etc.) 4 hours before performance.

13. Cargo

	6 meter container.
	List of cargo is enclosed.

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14. Transportation

	One bus with a driver for 26 people and their luggage to/from airport, hotel, and theatre.
	Separate transportation between the hotel and theatre for the technical crew and the dancers. Please note that transportation for dancers and technical will be at different times, especially during set-up.

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