



ELISA MONTE DANCE (EMD)

Technical Rider

Below are the requirements necessary for the Elisa Monte Dance Company (EMD) to perform a majority of the dance pieces. It should be understood that while this rider does cover most of the current repertory, some pieces may require items not listed in this rider. No substitutions of any kind can be made without the approval of the company's technical director. Please sign and return a copy of this rider along with the contract.

The Presenter agrees to provide to EMD with the following information no later than 2 months prior to performance:

1. A C.A.D. or Vectorworks 2015 or later file containing a to scale drawing of the space in which EMD will be performing. This drawing will need to contain all hanging positions for stage lighting.
2. A lineset schedule with distances from plaster-line written in.
3. A current inventory of all working stage lighting equipment, sound equipment, softgoods, and any other inventory requested for the performance.
4. A contact list for the technical staff of the venue.
5. If available, the current light plot, sound plot, lineset schedule, and work schedule parameters.

All equipment and conditions cited in this rider, which the house and/or presenter agree to provide shall be in the theater at the time of the Company's load in, if not before. The company cannot be held responsible for delays in production and performance resulting from delays in acquisition or availability of necessary equipment or unsuitable working conditions.

The below describes the ideal conditions for a stage space for a performance of any repertory program. Conditions not matching those below will be considered on a case by case basis and may require alterations to the lineset schedule, light plot, technical or performance schedule in order to adapt to a specific venue. There must be a secure storage space for all EMD cargo for the duration of the engagement.

Facilities provided for EMD use must be secure and kept for use of the EMD during engagement, including set-up time(s), rehearsal(s), and performance(s). Presenter agrees facilities must be clear, staffed appropriately, in good order at the time of load-in and maintained in good order throughout the engagement. In addition, the Presenter agrees that

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an agent/officer of the Presenter, acting with authority, will be physically present during the entire period of the engagement

A) Performance Space

EMD must have the full facilities provided and available for its exclusive use and direction during the entire period from pre-hang until completion of the final performance.

EMD and Presenter will cooperate in identifying authorized personnel for the backstage area in each theater. Individuals who are back stage without the authorization of the EMD staff or the Presenter will be asked to leave.

Photographers will be allowed at rehearsals and performances at the sole discretion of the EMD, such discretion not to be unreasonably withheld in the case of local press and media representatives.

Minimum width between legs and proscenium: 40'-0"

Minimum Depth between Plaster Line and last working lineset: 35'-0"

B) US Crossover

A crossover space must be available either at a minimum of 3'-0" behind the cyc or upstage drop, or underneath the stage. Said space must be clear of any and all obstructions, cleaned, and must be appropriately lit for safety during the performance.

C) Floor

The floor of the performance space must be wood laid over wood sleepers with some give. Concrete, cement, marble, or stone, or any other hard material floors are unacceptable. Floor must be smooth, level, and even.

The floor must be covered with black marley or an approved equivalent. Marley must cover the entirety of the stage from the edge of the performance space to the upstage crossover. Marley must cover the entire width of the performance space and into the wings to the offstage edge of the legs.

All seams in between floor covering panels must be taped with black marley tape or an approved equivalent. Edges of floor covering that meet the stage must be taped to the stage directly along edge on panel.

Floor covering must be flat and even. Air gaps, air bubbles, holes, or any debris that would cause a uneven rise in the floor is unacceptable.

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The floor and offstage areas must be thoroughly swept and wet-mopped by employees of the presenter at the discretion of the EMD stage manager.

D) Rigging

Venues with fly systems must have a minimum of 35 linesets available (assuming a distance of 12" in between sets) for stage lighting, masking, and drops. All linesets must have the capability to fly, unobstructed, to grid height and to 4' above the stage deck.

EMD requires that all softgoods, pipe, light plot, as well as any other venue provided inventory item be pre-hung prior to scheduled EMD Load In.

Each batten should be straight, level with the stage, and have a safe flying loading capacity up to 1000lbs.

All pipes are to be 2" diameter schedule 40 pipe painted black. Pipes are to be 60' in width,

Final lineset schedule will be determined by EMD Technical Director.

E) Soft Goods

Presenter agrees to provide the following:

- Five (5) pairs of Black Velour Legs that are 25' tall 8' wide
- Five (5) sets of full stage Black Velour borders that are 10' Tall
- One Full-Stage velour black backdrop or traveler on a track
- One Full Stage Black Scrim
- One White Cyclorama or Opera Plastic
- One Full Stage Main Curtain

It is understood that more masking may be required in order to properly mask the Lighting and off stage areas. Presenter agrees to provide any additional necessary masking as dictated by submitted EMD lighting plot.

F) Scenery

Scenic items are specific to the program and dance pieces therein. As such, repertory specific backdrops will be provided by EMD. Any other scenic item provision is subject to discussion and negotiation with EMD

G) Wardrobe

EMD requires a fully secured room with adequate power for steamers, irons, sewing machine, space heaters, etc. Wardrobe room should be supplied with

- At least (1) steam iron
- At least (1) ironing board

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- (2) professional-quality steamers
- (4) sturdy wardrobe racks - each at least 4'0" in length

EMD requires the use of one (1) washer and one (1) dryer for use during the duration of EMD's engagement.

EMD requires the use of 4 Dressing rooms assigned as follows:

- STAR – Tiffany Rea-Fisher
- STAR – Michael Cole (Production Office)
- Chorus – EMD Male Dancers
- Chorus – EMD Female Dancers

Dressing rooms must be in an area of the theater separate and apart from the public's view.

If dressing rooms are a distance from the stage, special quick-change rooms stage left and stage right are required.

Each dressing room must provide:

- 3'0" of counter space per performer
- (1) chair per performer
- (2) Lit makeup mirrors
- (3) (1) Costume rack
- (4) Adequate power for multiple hair dryers, curling irons, etc.
- (5) Heating & cooling systems
- (6) Immediate access to restrooms with hot/cold running water
- (7) Showers
- (8) Monitors and paging systems.

H) Lighting

EMD will provide, upon receipt of detailed technical information from Presenter, a light plot specific to the individual theatre.

EMD will attempt to work within the inventory that is provided, however, should venue be unable to provide necessary lighting fixture inventory, a rental may be required. Presenter agrees to provide any rental that may be required to complete the light plot.

Presenter agrees to pre-hang and color EMD light plot prior to load-in. Pre-hang will include hanging and/or installing all lighting equipment, cabling, patching (soft and hard) and verifying that all equipment is in good working order. Presenter will provide all color and perishables. Company will provide all templates. EMD Technical Director/Lighting Designer will not be asked to directly supervise house crew. Presenter agrees to provide competent crew

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to EMD Load in. EMD will not be held responsible for delays in production due to crew's inexperience or incompetence.

Minimum Lighting Position Requirements:

Nine (9) Over-stage Electrics at 25' above show floor.

Eight (8) 12' -0" Booms

Minimum Lighting Inventory Requirements:

All substitutions are at the discretion of the EMD Lighting Designer/Technical Director. All color is decided on a per venue basis based on the submitted EMD finalized plot. Presenter agrees to provide all color necessary for lighting plot. EMD agrees to provide all gobos. **Should venue be unable to meet the required trim heights and/or throw distances, this list will need to be altered to achieve the desired focus.**

ETC Source 4 26° @ 575w - 40

ETC Source 4 36° @ 575w – 128

ETC Source 4 50° @ 575w – 16

ETC Source 4 P.A.R. @ 575w - 72

One (1) Hazer: MDG Atmosphere, Radiance, DF-50 are preferred. Any other hazer must be approved by Lighting Designer or Technical Director.

Presenter agrees to provide one of the following lightboards complete with littlelite, USB keyboard, USB Mouse, and 2 flat-screen monitors (touchscreen not necessary but preferred):

ETC ION

ETC EOS

ETC GIO

Two Hundred Fifty-Six (256) 1.2kw dimmers are needed for the ideal. This can be negotiated.

Presenter agrees to provide a competent programmer for the duration of EMD's engagement. If lighting programmer is found to be too inexperienced or incompetent, Presenter agrees to allow Lighting Designer to program the lightboard at additional cost to Presenter.

Presenter agrees to provide A personnel lift (Genie), cherry picker, or rolling A-frame ladder capable of a working height of 25'0" for focusing stage lighting as well as any other ladder needed for focusing booms or any other lighting position for the duration of the engagement.

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I) Audio

Presenter agrees to provide any and all audio equipment necessary for a full working system.

Our current preferred method of playback is QLAB. Company will provide all audio files necessary for the performance. This should be discussed prior to the company’s arrival.

Sufficient Loudspeakers and Amplification for the entire audience. System should be in stereo.

Sufficient Loudspeakers and Amplification for onstage monitors (minimum 2 speakers).

Separate level and Equalization control for House and Stage sound levels.

Wireless Microphone for announcements, if necessary.

The Presenter agrees to provide a professional quality intercom system (i.e. Clearcom) for all tech rehearsals and performances as follows:

- 2 wireless headsets (one for stagehand SL & one for stagehand SR)
- 1 LD/PSM Show at SM station (preferably wireless)
- 1 LD/PSM Tech (at tech table rehearsals only, can be wired)
- 1 Light Board
- 1 Sound Board
- 1 Flyrail

The Presenter agrees to provide a paging system to all dressing room and green room areas that is controllable by the Stage Manager from the tech table, the backstage, and the booth. Paging system will be verified to be in good working order prior to Company arrival.

The Presenter agrees to provide a video monitoring system that gives the Stage Manager a full stage FOH center stage view at the Stage Manager’s call station. Infrared camera is preferred if possible.

J) First Aid

Presenter agree to provide the following to the entire duration of EMD engagement:

- 1) An ice cooler SL & SR large enough for a dancer to put his or her foot in and a supply of quart sized plastic bags with ziplock closures proximal to the stage and dressing rooms.
- 2) 5 lbs of ice per rehearsal and performance.
- 3) A fully stocked first aid kit that includes antiseptic ointment, bandages, and plastic gloves.

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- 4) Twenty (20) hand towels, distributed stage right and stage left on props tables.
- 5) Twenty (20) white bath towels distributed to dressing rooms, cannot be used with showers, as they are not sanitized.

K) Expendables

Presenter agrees to provide the following for the entire duration of EMD engagement:

- 1) ½ inch spike tape in at least two colors
- 2) 2” Black and white gaff
- 3) (6) boxes of tissues, distributed onstage and in the dressing rooms
- 4) Trash bags and trash cans on stage left and stage right
- 5) Bottled Water for all EMD dancers and technical staff

L) Stage Equipment

Presenter agrees to provide for the duration of the engagement the following:

- 1) A tech table in the house equipped with (2) Clear-Com headsets, remote monitor from lighting console, a switched VOG microphone, and a wireless switched VOG mic on a boom stand.
- 2) (2) 4’0” tables: (1) SL and (1) SR for Gel Changes.
- 3) A stage manager’s station (music stand or lectern acceptable) with stand light, (1) headset, access to cue light system if applicable, with a video monitor capable of showing a fullstage FOH center stage view, and a monitor showing the playback status of the light board.
- 4) (1) Red spotting light located at the center rear of the orchestra level seating section with capability to manually or via the light board turn the light on and off.

M) Temperature Control

Presenter agrees to maintain all facilities provided for EMD use at not less than 72° F and not more than 80° F. EMD reserves the right to refuse performance if spaces provided are too cold or too hot to perform in.

N) Spaces Provided

Presenter will use reasonable efforts to secure rehearsal space.

EMD requires rehearsal space other than the stage area for all days EMD is in residency or other activities. Rehearsal space must be at least 30’ x 20’, clean with a vinyl dance floor free of obstructions, and heated/cooled as indicated above, with a rehearsal sound setup capable of interfacing with an Iphone, Ipad, Android, or any other MP3 player device.

Schedule for the rehearsal space will be mutually agreed upon. Should a rehearsal space not be available, the presenter agrees to schedule crew and extra hours in the venue as necessary for the use of the stage as a rehearsal space.

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EMD will need use of a green room space located centrally to the backstage area and dressing rooms. It must be large enough to accommodate catering for the EMD and furnished with at least (1) 6' tables and (16) folding chairs.

O) Crew and Schedules

Presenter agrees to provide competent and experienced stage labor and wardrobe personnel, including truck loaders, and other locally required labor. Crew members called for a given load-in call, a load-out call, or a notes/work call shall be called for the duration, and shall not be reassigned. Running crew members must be the same for all performances and rehearsals. This is not a yellow card attraction.

The Company requires (1) 4-hour cueing session with the ability to make focus adjustments prior to the first performance. Additional cueing sessions may be needed if light board requirements listed above are not met. Crew to be determined by mutual agreement

The below is a sample schedule, and the EMD's preferred schedule. Additional performance or altered performance times can be discussed with EMD Artistic Director and Technical Director. EMD is prepared for a standard crew break schedule of (1) 15-minute break every two hours OR (1) 20-minute break every two and a half hours, and meal breaks every four or 5 hours. EMD is not responsible for delays in the start of performances due to holds by venue house management

Minimum Crew Load –in Requirements:

Six (6) Electricians - Pre hang and focus

Two (2) Fly – Operator and Loader

One (1) Audio Engineer – Sound setup

One (1) Carpenter – Setup Dance Barres (if needed)

One (1) Wardrobe – Costume maintenance & Dressing room setup

Example Schedule:

Day 1: Pre-hang (EMD TRAVEL)

9am-6pm – Hang, Color, patch (soft and hard) all lighting fixtures. Hang all softgoods. (Crew breaks when appropriate. Time for pre-hang varies with each venue.)

Day 2: EMD Arrival and Load-In

8:00am - 12:00pm: EMD Load In (possibly begin Focus)

1:00pm - 6:00pm: Finish load In, test audio, and begin focus

7:00pm - 11:00pm: Finish Focus and begin cueing and spacing

Day 3: Cueing, Rehearsal, and Show

9:00am - 2:00pm: Finish Cueing, Sound Check, Prep stage for Dancers.

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2:00pm - 3:00pm: Crew Lunch, Dancers warm up on stage or in studio space provided.
 3:00pm - 6:00pm: Dress rehearsal notes to follow
 5:00pm – 6:00pm: Dancers Dinner Break
 6:00pm – 7:00pm: Crew Dinner break (Dancers Barre Class on stage or in studio space provided.)
 7:00pm :Show Call
 8:00pm: Show Start
 9:30pm: (Predicted end of show)
 9:30pm-11pm: EMD Load Out

P) Hospitality

Presenter will provide (2) 5-gallon, non-glass, dispensing containers of unchilled water located stage left and stage right, as well as an appropriate supply of paper cups per rehearsal/performance and an adjacent trash can for the disposal of paper cups OR 2-liters of bottled water per EMD member per day.

Coffee, hot tea, and disposable cups will be available to EMD for the entire length of the engagement, whenever members of the EMD, including production staff, are in the theater. The following items should accommodate 16 adults. Consideration should be given to varied diets (including vegetarian and gluten free) and available from warm-up class through performance:

- Bottled water
- Assorted juices and sodas, ginger ale preferred
- Coffee and tea
- Fresh fruit and vegetables
- Bagels and muffins
- Cream cheese and butter
- Dark bread, white bread, and gluten free bread or crackers
- Cold cuts, 60% turkey, 40% other
- Hummus and a gluten-free vegan sandwich spread
- Sliced cheeses
- Various condiments
- Peanut butter and grape jelly
- Cookies and granola bars or energy bars

In the event that the dress rehearsal and the performance occur on the same day, the

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Presenter should provide a hot meal for all Company performers and production staff including a vegetarian and gluten free option in the greenroom at the end of the scheduled dress rehearsal. All menus are subject to agreement between EMD and the Presenter.

Q) Transportation

Presenter must provide at own expense all local transportation for EMD personnel and equipment.

This includes:

Airport and/or train station pickup and return including baggage fees up to 1 bag per performer.

Transportation between performance sites and EMD’s lodgings for EMD stage manager and equipment.

Transportation for all EMD staff between all residency and/or performance sites and EMD lodgings, if such lodging is more than ½ mile from said sites.

All Air Travel must be on a first class carrier.

This agreement and the attached plots, plans, and details outline the complete technical understanding between the EMD and the Presenter. This agreement can only be altered via mutual agreement and in writing by designated Company and Presenter representative.

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